O/o The Project Director,
D.W.&C.D.A., Srikakulam.

File No.2456/A4/2017, dt.1.02.2020

From,
Smt.Dr. G.Jayadevi,M.Sc., B.Ed., B.L.,
Project Director,
D.W.&C.D.A., Srikakulam.

To,
The Director,
WD&CW Department,
Andhra Pradesh, Guntur.

Madam,

Sub:-	W.D.&C.W. Dept. – D.W.&C.D.A., Srikakulam – One Stop Centre – Recruitment of vacancies under contract basis – Issue of Notification through E-Sadhana – Requested – Reg.
Ref	1. Note orders of the Joint Collector, Srikakulam, Dt.23.01.2020

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It is submitted that the District Collector, Srikakulam has accorded approval for filling up of vacant posts on contract basis in One Stop Centre under the control of the O/o the Project Director, DW&CDA, Srikakulam and for issue of Notification as detailed below:-

S.No.	Designation	No. of Posts vacant	Roster Point No.	Roster
1	Case Worker (Rs.13,000 each)	3	1	OC(W)
			2	SC(W)
			3	OC
2	Para Medical Personal (Rs.12000)	2	4	BC-A(W)
			5	OC
3	I.T. Staff (Rs.12000 each)	2	1	OC(W)
			2	SC(W)
4	Multipurpose Helper(Rs.6000 each)	1	2	SC(W)
5	Security Guard/Night Guard (Rs.8000 each)	2	1	OC(W)
			2	SC(W)

Requisite qualifications for the above said posts.

1	Case Worker	Any woman procured on contract basis, having a Law Degree/Masters in Social Wrok with at least 3 years experience of working on violence against women issues in a Government or Non-Government project/programme. She should be a resident of the local community to that local human resource and expertise is utilized for effective functioning of the centre.

2	Para Medical Personal/ for Medical assistance	Any woman procured on contract basis, having professional degree in paramedics wih a background in health right and preferably with at least 3 years experience of working with a Government or Non Government healh projet/programme on VAW at he District.
3	I.T.Staff for IT Activities	Any person procured on contract basis, who is a graduate with a diploma in computers/IT etc with a minimum of 3 years of experience in data management, process documentation and web basd reporting formats, video conferencing in either at the level of state/district/Non-Government/IT based organization.
4	Multipurpose Helper / for multy purpose Activities	Any person procured on contract basis, nwho is literate with at least 3 years of experience of working as a helper, peon etc.
5	Security Guard/ Night Guard/ for Maintaining Safety and Security	Any person procured on contract basis, having at least 2 years of experience of working as security personnel in a government or reputed organization in the district/state level. He/She should preferably be retired military personnel and should be hired after police verification and registration.

Age:- The existing Upper and Lower age limits and age relaxations are applicable as per Govt. of A.P. Norms as on 31.01.2020.

Issue of Notification:- : 05.02.2020

Date from & to which the applications

May be submitted : 05.02.2020 to 12.02.2020

To whom application is to be addressed : Project Director, D.W.&C.D.A.,

Behind Wambay colony, 80 feet

Road , Srikakulam 532001.

Last for making application : 12.02.2020 by 5.00 P.M.

Therefore it is requested the Director, WD&CW Department, AP., Guntur to issue Notification in the Department website https://wdcw.ap.gov.in for filling up of above vacant posts on contract basis in One Stop Centre under control of O/o the Project Director, DW&CDA, Srikakulam.

Yours faithfully,

11/2/2020

PROEJCT DIRECTOR,
D.W.&C.D.A.,
SRIKAKULAM.

11/2/2020 Supds.

Copy Submitted to the District Collector, Srikakulam for favour of information.
Copy Submitted to the Regional Deputy Director, D.W.&C.D.A., Srikakulam for favour of information.
Copy to the Center Administrator, OSC, Srikakulam.

ONE STOP CENTER

SRIKAKULAM.

JOB APPLICATION FORM

Post applied for (in Block Letters):

Affix photo here

1.Personal Details			
Name (in Block Letters)			
Email Id			
Mobile No.			
Correspondence Address			
Permanent Address			
Date of Birth			
Marital Status			
Father's Name			
Mother's Name			
District		**Pincode**	

2.Education				
Examination/Degree/ Diploma	**University**	**Year of Passing**	**Division**	**Percentage/ CGPA**

3.Work Experince (Last Employment)			
Designation			
Organisation		Salary	
Start Date		End Date	
Main Duties and Responsibilities			
Reason for Leaving			

4.Previous Employment Record			
Organisation	Period of Service (Start Date-End Date)	Monthly Salary	Designation

5.References	
Name	
Designation and Organisation	
Contact No.	
Relationship	
Name	
Designation and Organisation	
Contact No.	
Relationship	

Instruction for filling up the application form:

- All details of the candidate should be filled in correctly in a legible manner.
- All candidates should attach one passport size photograph at the column provided above.
- Candidates should bring along their original educational and work experience certificates or testimonies mentioned in the forms at the time of interview.
- Candidates are requested to submit hard copies of the application form duly filled at the O/o Project Director, D.W.&C.D.A., Behind Vambay colony, 80 feet Road, Srikakulam -532001 by Registered Post/Speed Post or personally during working hours. The applications may also be submitted in online.

Declaration

I hereby declare that all the statements made in my application and the attached job application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any stage, my application is liable to be rejected and if already appointed, my services are liable to be terminated without notice.

Date: **Signature**:

Place: